**Scientific Reviewer Form – Qualitative Research**

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| Principal Investigator |  | IRB Protocol  |  |
| Protocol Title |  |
| Date of Review |  | Return Comments to PI by |  |
|  |  |  |  |  |

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| --- | --- | --- |
| **Items**  | **Assessment** | **COMMENTS (if not applicable please explain why)** |
| **Scientific Review** |  |  |
| 1. Are the specific aims clearly stated as research question(s)?
 | **YES/ NO** |  |
| 1. Has an appropriate literature search been performed such that:
2. The rationale for the study has been adequately presented?
3. The importance of the research has been adequately described?
 | **YES/ NO****YES/ NO** |       |
| 1. Is the question being researched providing important knowledge to the field?
 | **YES /  NO** |  |
| 1. Is there discussion of the theoretical basis for the research?
 | **YES/ NO** |  |
| 1. Is the proposed timeframe, including participant identification, recruitment, retention, and (if applicable) follow-up, sufficient to gather necessary information?
 | **YES/ NO** |  |
| 1. Is the sample design or technique:
* Described sufficiently?
* Capable of delivering information sufficient to answer the research question?
* Realistic; will the researcher be able to gain the described information from the proposed people?
1. Are inclusion and exclusion criteria clearly defined?
2. Are proposed recruitment techniques fully described and appropriate?
 | **YES/  NO****YES/  NO****YES/  NO****YES/  NO****YES/  NO** |  |   |
| 1. Are the proposed information/data gathering methods (e.g. interviews, journaling) fully described and appropriate to answer the research question(s)?
 | **YES / NO** |  |
| 1. Are translation, transcription, and verification procedures (per the format/kind of data to be collected, e.g. audio, video, journals) described fully and sufficient?
 | **YES /  NO** |  |

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| **Items**  | **Assessment** | **COMMENTS** |
| **Scientific Review** |  |  |
| 1. Are the data collection, handling and data entry procedures described and sufficient to assure rigor and validity?
 | **YES/  NO** |  |
| 1. Are the proposed information analysis techniques fully described and appropriate to answer the research question(s)?
 | **YES/  NO** |  |
| 1. Is risk to participants fully explored and described?

 Is it acceptable? | **YES/  NO****YES/  NO** |  |
| 1. If the protocol involves risk to subjects

     Have/should other study designs been/be considered? | **N/A****YES/  NO** |  |
| 1. Are the participants consent procedures and forms appropriate?
2. Is a waiver of parental consent requested?
3. Are the data collection, handling and data entry procedures sufficient to assure participant confidentiality?
 | **YES/ NO** **YES/ NO****YES/ NO** |  |  |
| 1. Are research documentation procedures described for each stage of the study?
 | **YES/  NO** |  |  |
| 1. Are the individuals who are conducting each phase of the research
* Clearly described?
* Qualified to complete the research?
 | **YES /  NO****YES /  NO** |  |  |

**Reviewer’s overall assessment**

Do the benefits of the study outweigh the risks adequately enough to warrant approval of this proposal?

Please check one of the following:

1. This protocol is acceptable in its present format
2. This protocol is acceptable, pending from the Principal Investigator (list below
3. This protocol is NOT acceptable for the reasons stated below

**Reviewer’s other comments/questions**